



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
November 12, 2013

A regular meeting of the Farmington City Council will be held on
Tuesday, November 12, 2013 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - October 14, 2013
6. Financial Reports.
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
 - e. Finance Committee
 - f. Historic Preservation Committee

NEW BUSINESS

10. Request approval to remove Court Gateway computer and screen serial # 23127347 & serial # MUL7007A0000853.

11. Ordinance No. 2013-08 – Approve the planning area boundary and corresponding map to designate the territorial jurisdiction for which the planning commission shall prepare plans, ordinances and regulations in accordance with Arkansas code annotated §14-56-413

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report

Minutes of the Regular Farmington City Council Meeting on October 14, 2013

The regular meeting of the Farmington City Council scheduled for Monday, October 14, 2013 was called to order at 6:00 p.m. by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Janie Steele, Brenda Cunningham, Bobby Morgan, Terry Yopp and Shelly Parsley. A quorum was declared (8). Also present were City Business Manager McCarville, Financial Officer Jimmy Story and City Attorney Tennant. After Mayor Penn led the pledge of allegiance, he then opened the public comment portion of the meeting for citizens, there were none

Approval of the minutes for Regular September 9, 2013 Meeting A tag number on the Police Department Item last month was amended from 1066 to 1006 due to a clerical error on submitted documents to the council. On the motion of Alderman Yopp and seconded by Alderman Lipford and by the consent of all members present, the minutes were approved, accepted and filed as amended by the City Clerk (8/0).

Financial Reports – City Clerk Penn advised that city sales tax was up \$2,761.11, County sales tax was up \$3,183.92 for a total increase of \$5945.03. State Turn back funds for Streets was \$9100.00.

Entertain a motion to read all Ordinances and Resolutions by title only – On the motion of Alderman Yopp and seconded by Alderwoman Cunningham and by the consent of all members present (8/0), it was approved to read all Ordinances and Resolutions by title only at this meeting.

Proclamations, Special Announcements, Committee/Commission

Appointments – Mayor Penn advised that there would possibly be an announcement made from city hall that will greatly benefit our city on Thursday, October 17th.

Committee Reports

Street Committee – Alderman Morgan advised we will have Holland Drive engineering back soon.

City Beautification Committee – Alderwoman Cunningham advised that the committee worked this past Saturday planting fall and spring bulbs. They are looking at possible Christmas light displays.

Economic Development Committee – Mayor Penn advised that there was only one committee member present at the last meeting, Diane Bryant, other than himself and

City Business Manager McCarville. They discussed work on the welcome to Farmington packets.

Parks & Recreation Committee –Aldерwoman Mathews advised that they have a brick mason for the memorial brick project and they will be starting soon.

Historical Preservation Committee - Aldерwoman Steele advised that Dee Ness had started the writing portion of the project and they had enough volume of material for two books.

New Business

Ordinance 2013-07 Levy tax on real and personal property (renew existing mils).

A motion was made by Alderman Yopp and seconded by Aldерwoman Mathews to suspend the rule requiring the reading of Ordinance 2013-06 in full in 3 different dates and to be read one time by title only; it was approved by a vote of 8 to 0. City Attorney Tennant read the Ordinance. Mayor Penn asked shall the ordinance pass. It was approved by a vote of 8-0. A motion to pass Ordinance 2013-07 with an emergency clause was made by Alderman Yopp and seconded by Aldерwoman Cunningham. It passed 8 to 0.

Request approval to purchase new tractor for sports complex.

A motion was made by Alderman Yopp and seconded by Aldерwoman Steel to approve the purchase from Williams Tractor for 1 (one) New Holland T1510 Tractor/4X4 Hydrostatic Transmission with New Holland 110TL not to exceed the price of \$16,000.00 It was approved by the consent of all members present (8/0).

Resolution 2013-06 Support of an application for the special purpose mini grant from Edward Byrne Memorial Justice Assistance Grant.

A motion was made by Alderman Yopp and seconded by Alderman Lipford to approve the application for the special purpose mini grant from Edward Byrne Memorial Justice Assistance Grant. It was approved by the consent of all members present (8/0).

There being no further business to come before the Council, and on the motion of Alderman Lipford and Seconded by Alderman Morgan and by the consent of all members present, the meeting adjourned at 6:30 p.m., until the next regularly scheduled meeting to be held on Monday, November 11, 2013 at six o'clock p.m. in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

City Clerk Kelly Penn

GENERAL FUND
Balance Sheet
10/31/13

Book Value
Oct 2013
Actual

Assets

Current Assets

Cash

CATASTROPHIC MONEY MARKET	136,124.83
GENERAL FUND CHECKING ACCT	638,387.67
GENERAL FUND MONEY MARKET	1,521,630.84
Total Current Assets	<u>\$2,296,143.34</u>
Total Assets	<u>\$2,296,143.34</u>

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	376,757.00
FUND BALANCE	1,919,386.34
Total Fund Balance	<u>\$2,296,143.34</u>
Total Liabilities and Equity	<u>\$2,296,143.34</u>

GENERAL FUND
SALES TAX REPORT
10/01/13 to 10/31/13

	Oct 2013	Oct 2012
	Oct 2013	Oct 2012
	Actual	Actual
<hr/>		
Revenue		
ALCOHOL SALES TAX	393.60	60.65
CITY SALES TAX REVENUES	29,066.61	27,134.37
SALES TAX - OTHER	82,956.37	82,106.95
STREET CITY SALES TAX	9,688.86	9,044.79
Total Revenue	\$122,105.44	\$118,346.76
Total Gross Profit	\$122,105.44	\$118,346.76
Total Net Income (Loss) From Operations	\$122,105.44	\$118,346.76
Total Net Income (Loss)	\$122,105.44	\$118,346.76

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
Revenue & Expenditures					
GENERAL REVENUES					
Revenue					
ACCIDENT REPORT REVENUE	650.00	500.00	150.00	600.00	50.00
ACT 833	14,439.90	12,166.70	2,273.20	14,600.00	(160.10)
ALCOHOL SALES TAX	880.60	500.00	380.60	600.00	280.60
ANIMAL CONTROL REVENUE	2,145.00	2,083.30	61.70	2,500.00	(355.00)
BUILDING INSPECTION FEES	45,315.00	12,500.00	32,815.00	15,000.00	30,315.00
BUSINESS LICENSES	4,475.00	4,166.70	308.30	5,000.00	(525.00)
CITY COURT FINES	57,641.80	66,666.70	(9,024.90)	80,000.00	(22,358.20)
CITY SALES TAX REVENUES	279,627.97	254,166.70	25,461.27	305,000.00	(25,372.03)
COUNTY TURNBACK	291,953.17	310,833.30	(18,880.13)	373,000.00	(81,046.83)
DEVELOPMENT FEES	1,225.00	833.30	391.70	1,000.00	225.00
FRANCHISE FEES	314,537.83	227,948.34	86,589.49	273,538.00	40,999.83
GARAGE SALE PERMITS	3,450.00	2,916.70	533.30	3,500.00	(50.00)
GRANTS	3,367.93		3,367.93		3,367.93
INTEREST REVENUES	1,399.52	1,666.70	(267.18)	2,000.00	(600.48)
MISCELLANEOUS REVENUES	17,172.63	1,000.00	16,172.63	1,200.00	15,972.63
PARK RENTAL/DONATIONS	1,280.00	1,000.00	280.00	1,200.00	80.00
SALES TAX - OTHER	791,133.36	738,333.30	52,800.06	886,000.00	(94,866.64)
SPORTS COMPLEX FEES	57,460.83	46,666.66	10,794.17	56,000.00	1,460.83
SRO REIMBURSEMENT REVE	22,188.21	25,833.30	(3,645.09)	31,000.00	(8,811.79)
STATE TURNBACK	86,277.13	79,166.70	7,110.43	95,000.00	(8,722.87)
Revenue	\$1,996,620.88	\$1,788,948.40	\$207,672.48	\$2,146,738.00	(150,117.12)
Revenue Less Expenditures	\$1,996,620.88	\$1,788,948.40		\$2,146,738.00	
Net Change in Fund Balance	\$1,996,620.88	\$1,788,948.40		\$2,146,738.00	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
ADMINISTRATIVE DEPT					
Expenses					
ADDITIONAL SERVICES EXPE	77,162.73	75,000.00	2,162.73	90,000.00	(12,837.27)
ADVERTISING EXPENSE	984.62	2,083.30	(1,098.68)	2,500.00	(1,515.38)
BUILDING MAINT & CLEANIN	27,103.26	41,666.70	(14,563.44)	50,000.00	(22,896.74)
CAPITAL IMPROVEMENT	180,001.50		180,001.50		180,001.50
INSURANCES EXPENSE	9,928.58	18,333.30	(8,404.72)	22,000.00	(12,071.42)
LEGAL FEES		8,333.30	(8,333.30)	10,000.00	(10,000.00)
MATERIALS & SUPPLIES EXP	15,686.06	18,333.30	(2,647.24)	22,000.00	(6,313.94)
MISCELLANEOUS EXPENSE	1,661.23	1,666.70	(5.47)	2,000.00	(338.77)
NEW EQUIPMENT PURCHASE	2,960.25	13,333.30	(10,373.05)	16,000.00	(13,039.75)
PAYROLL EXP - CITY ATTRNY	18,379.52	22,745.80	(4,366.28)	27,295.00	(8,915.48)
PAYROLL EXP - ELECTED OFF	42,851.01	47,083.34	(4,232.33)	56,500.00	(13,648.99)
PAYROLL EXP - REGULAR	150,023.74	159,166.70	(9,142.96)	191,000.00	(40,976.26)
PLANNING COMMISSION	6,028.40	10,000.00	(3,971.60)	12,000.00	(5,971.60)
POSTAGE EXPENSE	554.42	3,333.30	(2,778.88)	4,000.00	(3,445.58)
PROFESSIONAL SERVICES	30,600.05	34,598.34	(3,998.29)	41,518.00	(10,917.95)
REPAIR & MAINT - OFFICE E	1,347.24	5,000.00	(3,652.76)	6,000.00	(4,652.76)
TECHNICAL SUPPORT	3,942.31	5,000.00	(1,057.69)	6,000.00	(2,057.69)
TRAVEL, TRAINING & MEETI	6,838.07	12,500.00	(5,661.93)	15,000.00	(8,161.93)
UTILITIES EXPENSES	28,958.34	35,000.00	(6,041.66)	42,000.00	(13,041.66)
Expenses	\$605,011.33	\$513,177.38	\$91,833.95	\$615,813.00	(10,801.67)
Revenue Less Expenditures	(\$605,011.33)	(\$513,177.38)		(\$615,813.00)	
Net Change in Fund Balance	(\$605,011.33)	(\$513,177.38)		(\$615,813.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
ANIMAL CONTROL DEPT					
Expenses					
FUEL EXPENSES	1,650.05	2,025.00	(374.95)	2,430.00	(779.95)
MATERIALS & SUPPLIES EXP	427.32	500.00	(72.68)	600.00	(172.68)
NEW EQUIPMENT PURCHASE		666.70	(666.70)	800.00	(800.00)
PAYROLL EXP - REGULAR	35,987.45	37,833.30	(1,845.85)	45,400.00	(9,412.55)
PROFESSIONAL SERVICES	10,647.00	13,416.70	(2,769.70)	16,100.00	(5,453.00)
REPAIR & MAINT - EQUIPME	90.52	416.70	(326.18)	500.00	(409.48)
TELECOMMUNICATION EXPE	1,121.46	833.30	288.16	1,000.00	121.46
TRAVEL, TRAINING & MEETI		416.70	(416.70)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE	500.00	606.70	(106.70)	728.00	(228.00)
Expenses	\$50,423.80	\$56,715.10	(\$6,291.30)	\$68,058.00	(17,634.20)
Revenue Less Expenditures	(\$50,423.80)	(\$56,715.10)		(\$68,058.00)	
Net Change in Fund Balance	(\$50,423.80)	(\$56,715.10)		(\$68,058.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
BUILDING PERMIT DEPT					
Expenses					
FUEL EXPENSES	1,731.18	2,500.00	(768.82)	3,000.00	(1,268.82)
MATERIALS & SUPPLIES EXP	221.50	833.30	(611.80)	1,000.00	(778.50)
PAYROLL EXP - REGULAR	69,192.54	70,500.00	(1,307.46)	84,600.00	(15,407.46)
REPAIR & MAINT - EQUIPME	180.01	833.30	(653.29)	1,000.00	(819.99)
TELECOMMUNICATION EXPE	1,125.84	1,333.30	(207.46)	1,600.00	(474.16)
TRAVEL, TRAINING & MEETI	1,852.79	2,083.30	(230.51)	2,500.00	(647.21)
UNIFORMS/GEAR EXPENSE	717.73	833.30	(115.57)	1,000.00	(282.27)
Expenses	\$75,021.59	\$78,916.50	(\$3,894.91)	\$94,700.00	(19,678.41)
Revenue Less Expenditures	(\$75,021.59)	(\$78,916.50)		(\$94,700.00)	
Net Change in Fund Balance	(\$75,021.59)	(\$78,916.50)		(\$94,700.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
FIRE DEPT					
Expenses					
FUEL EXPENSES	5,642.42	6,250.00	(607.58)	7,500.00	(1,857.58)
HAZMAT EXPENSES	2,270.12	2,000.00	270.12	2,400.00	(129.88)
MATERIALS & SUPPLIES EXP	3,774.64	5,833.30	(2,058.66)	7,000.00	(3,225.36)
MISCELLANEOUS EXPENSE		416.70	(416.70)	500.00	(500.00)
NEW EQUIPMENT PURCHASE	2,350.00	3,333.30	(983.30)	4,000.00	(1,650.00)
PAYROLL EXP - REGULAR	152,015.26	174,875.00	(22,859.74)	209,850.00	(57,834.74)
REPAIR & MAINT - EQUIPME	1,674.01	2,500.00	(825.99)	3,000.00	(1,325.99)
REPAIR & MAINT - TRUCK	1,652.94	4,166.70	(2,513.76)	5,000.00	(3,347.06)
TELECOMMUNICATION EXPE	1,957.76	3,333.30	(1,375.54)	4,000.00	(2,042.24)
TRAVEL, TRAINING & MEETI	2,738.23	3,333.30	(595.07)	4,000.00	(1,261.77)
UNIFORMS/GEAR EXPENSE	653.08	9,301.70	(8,648.62)	11,162.00	(10,508.92)
Expenses	\$174,728.46	\$215,343.30	(\$40,614.84)	\$258,412.00	(83,683.54)
Revenue Less Expenditures	(\$174,728.46)	(\$215,343.30)		(\$258,412.00)	
Net Change in Fund Balance	(\$174,728.46)	(\$215,343.30)		(\$258,412.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
LAW ENFORCE - COURT					
Expenses					
MATERIALS & SUPPLIES EXP	288.93	1,750.00	(1,461.07)	2,100.00	(1,811.07)
MISCELLANEOUS EXPENSE		333.34	(333.34)	400.00	(400.00)
NEW EQUIPMENT PURCHASE		2,500.00	(2,500.00)	3,000.00	(3,000.00)
PAYROLL EXP - REGULAR	81,249.73	74,800.00	6,449.73	89,760.00	(8,510.27)
SPECIAL COURT COSTS	2,646.00	5,000.00	(2,354.00)	6,000.00	(3,354.00)
TRAVEL, TRAINING & MEETI		1,625.00	(1,625.00)	1,950.00	(1,950.00)
Expenses	\$84,184.66	\$86,008.34	(\$1,823.68)	\$103,210.00	(19,025.34)
Revenue Less Expenditures	(\$84,184.66)	(\$86,008.34)		(\$103,210.00)	
Net Change in Fund Balance	(\$84,184.66)	(\$86,008.34)		(\$103,210.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
LAW ENFORCE - POLICE					
Expenses					
BREATHALYZER EXPENSES	392.73	833.30	(440.57)	1,000.00	(607.27)
DRUG TASK FORCE		1,666.70	(1,666.70)	2,000.00	(2,000.00)
FUEL EXPENSES	27,931.83	31,250.00	(3,318.17)	37,500.00	(9,568.17)
MATERIALS & SUPPLIES EXP	11,952.03	20,928.30	(8,976.27)	25,114.00	(13,161.97)
MISCELLANEOUS EXPENSE		833.30	(833.30)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE	29,555.08	26,666.70	2,888.38	32,000.00	(2,444.92)
PAYROLL EXP - REGULAR	426,909.92	480,833.30	(53,923.38)	577,000.00	(150,090.08)
PAYROLL EXP - SRO	44,411.10	53,691.66	(9,280.56)	64,430.00	(20,018.90)
REPAIR & MAINT - AUTOMOB	8,417.37	16,666.70	(8,249.33)	20,000.00	(11,582.63)
REPAIR & MAINT - EQUIPME	965.47	1,250.00	(284.53)	1,500.00	(534.53)
TELECOMMUNICATION EXPE	1,908.19	2,083.30	(175.11)	2,500.00	(591.81)
TRAVEL, TRAINING & MEETI	3,686.42	2,916.70	769.72	3,500.00	186.42
UNIFORMS/GEAR EXPENSE	4,786.54	6,666.70	(1,880.16)	8,000.00	(3,213.46)
Expenses	\$560,916.68	\$646,286.66	(\$85,369.98)	\$775,544.00	(214,627.32)
Revenue Less Expenditures	(\$560,916.68)	(\$646,286.66)		(\$775,544.00)	
Net Change in Fund Balance	(\$560,916.68)	(\$646,286.66)		(\$775,544.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Oct 2013 Actual	Oct 2013 Budget	Oct 2013 Variance	Dec 2013	Dec 2013 Variance
LIBRARY					
Expenses					
LIBRARY TRANSFER	20,494.00	17,078.30	3,415.70	20,494.00	
Expenses	\$20,494.00	\$17,078.30	\$3,415.70	\$20,494.00	
Revenue Less Expenditures	(\$20,494.00)	(\$17,078.30)		(\$20,494.00)	
Net Change in Fund Balance	(\$20,494.00)	(\$17,078.30)		(\$20,494.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013 Oct 2013 Actual	Jan 2013 Oct 2013 Budget	Jan 2013 Oct 2013 Variance	Jan 2013 Dec 2013	Jan 2013 Dec 2013 Variance
PARKS DEPT					
Expenses					
FUEL EXPENSES	1,831.95	1,833.30	(1.35)	2,200.00	(368.05)
MATERIALS & SUPPLIES EXP	1,710.46	4,166.70	(2,456.24)	5,000.00	(3,289.54)
MISCELLANEOUS EXPENSE		1,250.00	(1,250.00)	1,500.00	(1,500.00)
NEW EQUIPMENT PURCHASE	9,999.00	10,000.00	(1.00)	12,000.00	(2,001.00)
PAYROLL EXP - REGULAR	30,348.90	38,675.00	(8,326.10)	46,410.00	(16,061.10)
PAYROLL EXP - SPORTS COM	39,295.53	42,916.70	(3,621.17)	51,500.00	(12,204.47)
PROFESSIONAL SERVICES		833.30	(833.30)	1,000.00	(1,000.00)
REPAIR & MAINT - EQUIPME	135.00	1,666.70	(1,531.70)	2,000.00	(1,865.00)
SPORTS PARK FUEL	1,677.73	1,666.70	11.03	2,000.00	(322.27)
SPORTS PARK MATERIALS	7,965.20	10,000.00	(2,034.80)	12,000.00	(4,034.80)
SPORTS PARK NEW EQUIP	15,498.00	4,166.70	11,331.30	5,000.00	10,498.00
SPORTS PARK PROF SERV	31,052.32	25,000.00	6,052.32	30,000.00	1,052.32
SPORTS PARK REPAIR/MAIN	354.11	997.50	(643.39)	1,197.00	(842.89)
SPORTS PARK UNIFORMS	717.06	625.00	92.06	750.00	(32.94)
SPORTS PARK UTILITIES	18,898.70	29,166.70	(10,268.00)	35,000.00	(16,101.30)
UNIFORMS/GEAR EXPENSE	500.00	625.00	(125.00)	750.00	(250.00)
UTILITIES EXPENSES	1,791.98	1,833.30	(41.32)	2,200.00	(408.02)
Expenses	\$161,775.94	\$175,422.60	(\$13,646.66)	\$210,507.00	(48,731.06)
Revenue Less Expenditures	(\$161,775.94)	(\$175,422.60)		(\$210,507.00)	
Net Change in Fund Balance	(\$161,775.94)	(\$175,422.60)		(\$210,507.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date		Year-To-Date		Year-To-Date		Annual Budget	
	Jan 2013	Oct 2013	Jan 2013	Oct 2013	Jan 2013	Oct 2013	Jan 2013	Dec 2013
	Actual		Budget		Variance		Dec 2013	Variance
TRANSFERS BETWEEN FUNDS								
Revenue								
STREET CITY SALES TAX	93,209.30				93,209.30			93,209.30
STREET COUNTY TURNBACK	31,982.75				31,982.75			31,982.75
Revenue	\$125,192.05				\$125,192.05			125,192.05
Expenses								
STREET CITY SALE TAX	93,209.30				93,209.30			93,209.30
STREET COUNTY TURNBACK	31,982.75				31,982.75			31,982.75
Expenses	\$125,192.05				\$125,192.05			125,192.05

STREET FUND
Balance Sheet
10/31/13

Book Value
Oct 2013
Actual

Assets

Current Assets

Cash

STREET FUND CHECKING ACCT	318,279.60
STREET FUND MONEY MARKET	2,506.59
Total Current Assets	\$320,786.19
Total Assets	\$320,786.19

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	(365,864.35)
FUND BALANCE	686,650.54
Total Fund Balance	\$320,786.19
Total Liabilities and Equity	\$320,786.19

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2013 Oct 2013 Actual	Year-To-Date Jan 2013 Oct 2013 Budget	Year-To-Date Jan 2013 Oct 2013 Variance	Annual Budget Jan 2013 Dec 2013	Annual Budget Jan 2013 Dec 2013 Variance
Revenue & Expenditures					
Revenue					
INTEREST REVENUES	86.63	166.70	(80.07)	200.00	(113.37)
MISCELLANEOUS REVENUES	2,879.48	83.30	2,796.18	100.00	2,779.48
STREET CITY SALES TAX	93,209.30	85,000.00	8,209.30	102,000.00	(8,790.70)
STREET COUNTY TURNBACK	31,982.75	24,828.34	7,154.41	29,794.00	2,188.75
STREET STATE TURNBACK	249,036.39	222,083.30	26,953.09	266,500.00	(17,463.61)
Revenue	\$377,194.55	\$332,161.64	\$45,032.91	\$398,594.00	(21,399.45)
Expenses					
FUEL EXPENSES	6,616.07	7,083.30	(467.23)	8,500.00	(1,883.93)
INSURANCES EXPENSE	810.00	1,916.70	(1,106.70)	2,300.00	(1,490.00)
MATERIALS & SUPPLIES EXPENSE	9,825.34	10,833.30	(1,007.96)	13,000.00	(3,174.66)
MISCELLANEOUS EXPENSE		411.70	(411.70)	494.00	(494.00)
NEW EQUIPMENT PURCHASE	43,084.99	4,166.70	38,918.29	5,000.00	38,084.99
PAYROLL EXP - REGULAR	100,591.40	120,000.00	(19,408.60)	144,000.00	(43,408.60)
PROFESSIONAL SERVICES	1,008.25	8,333.30	(7,325.05)	10,000.00	(8,991.75)
REPAIR & MAINT - EQUIPMENT	9,359.42	8,333.30	1,026.12	10,000.00	(640.58)
STREET LIGHTS	38,912.64	37,500.00	1,412.64	45,000.00	(6,087.36)
STREET/ROAD REPAIRS	44,340.13	125,416.70	(81,076.57)	150,500.00	(106,159.87)
TELECOMMUNICATION EXPENSES	1,702.73	1,500.00	202.73	1,800.00	(97.27)
TRAVEL, TRAINING & MEETINGS	461.00	833.30	(372.30)	1,000.00	(539.00)
UNIFORMS/GEAR EXPENSE	1,731.00	1,666.70	64.30	2,000.00	(269.00)
UTILITIES EXPENSES	4,232.97	4,166.70	66.27	5,000.00	(767.03)
Expenses	\$262,675.94	\$332,161.70	(\$69,485.76)	\$398,594.00	(135,918.06)
Revenue Less Expenditures	\$114,518.61	(\$0.06)			
Net Change in Fund Balance	\$114,518.61	(\$0.06)			

Fund Balances

Beginning Fund Balance	206,267.58	
Net Change in Fund Balance	114,518.61	(0.06)
Ending Fund Balance	320,786.19	

LIBRARY FUND
Balance Sheet
10/31/13

Book Value
Oct 2013
Actual

Assets

Current Assets

Cash

LIBRARY CHECKING ACCT	41,657.14
LIBRARY MONEY MARKET	80,243.81
Total Current Assets	\$121,900.95
Total Assets	\$121,900.95

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	77,340.23
FUND BALANCE	44,560.72
Total Fund Balance	\$121,900.95
Total Liabilities and Equity	\$121,900.95

LIBRARY FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2013 Oct 2013 Actual	Year-To-Date Jan 2013 Oct 2013 Budget	Year-To-Date Jan 2013 Oct 2013 Variance	Annual Budget Jan 2013 Dec 2013	Annual Budget Jan 2013 Dec 2013 Variance
Revenue & Expenditures					
Revenue					
FINES/LOST ITEMS	2,981.15	2,500.00	481.15	3,000.00	(18.85)
GRANTS	10,000.00		10,000.00		10,000.00
INTEREST REVENUES	41.96		41.96		41.96
MISCELLANEOUS REVENUES	753.92		753.92		753.92
TRANS FROM GENERAL FUND	20,494.00	17,078.30	3,415.70	20,494.00	
WASHINGTON CO LIBRARY REVE	115,368.30	115,368.30		138,442.00	(23,073.70)
Revenue	\$149,639.33	\$134,946.60	\$14,692.73	\$161,936.00	(12,296.67)
Expenses					
BOOKS AND MEDIA	25,804.59	29,166.70	(3,362.11)	35,000.00	(9,195.41)
INSURANCES EXPENSE	1,872.00	750.00	1,122.00	900.00	972.00
LIBRARY RESERVE		30.00	(30.00)	36.00	(36.00)
MATERIALS & SUPPLIES EXPENSE	2,928.53	4,333.30	(1,404.77)	5,200.00	(2,271.47)
MISCELLANEOUS EXPENSE		333.30	(333.30)	400.00	(400.00)
NEW EQUIPMENT PURCHASE		1,666.70	(1,666.70)	2,000.00	(2,000.00)
PAYROLL EXP - REGULAR	83,978.41	89,583.30	(5,604.89)	107,500.00	(23,521.59)
POSTAGE EXPENSE	384.40	333.30	51.10	400.00	(15.60)
PROGRAMS EXPENSE	255.25	416.70	(161.45)	500.00	(244.75)
TECHNICAL SUPPORT	270.00	1,250.00	(980.00)	1,500.00	(1,230.00)
TRAVEL, TRAINING & MEETINGS	44.08	416.70	(372.62)	500.00	(455.92)
UTILITIES EXPENSES	6,771.52	6,666.66	104.86	8,000.00	(1,228.48)
Expenses	\$122,308.78	\$134,946.66	(\$12,637.88)	\$161,936.00	(39,627.22)
Revenue Less Expenditures	\$27,330.55	(\$0.06)			
Net Change in Fund Balance	\$27,330.55	(\$0.06)			
Fund Balances					
Beginning Fund Balance	94,570.40				
Net Change in Fund Balance	27,330.55	(0.06)			
Ending Fund Balance	121,900.95				



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk
From: Jimmy Story
Re: Remove Gateway court computer and screen
Date: November 12, 2013

Recommendation

Requesting the removal of the court Gateway Computer and screen Serial number 23127347 & Serial number MUL7007A0000853

Background

Computer program outdated and could not be updated, only being used for archived files. Video card failed unable to retrieve any info from computer.

Budget Impact

none

MEMO

From: Jeff Hawkins, Director
Northwest Arkansas Regional Planning Commission

Re: Territorial Jurisdiction & Planning Areas

Reference is made to “planning area map” and “territorial jurisdiction” issues, which have come to the forefront with passage of Act 1053 of 2013. As a result of new territorial jurisdiction limits established by this Act, most cities will be required to revise their planning areas.

According to A.C.A. 14-56-412, a planning commission must designate the area within the territorial jurisdiction for which it will prepare plans, and recommended ordinances and regulations. The area designated is known as the planning area. Generally speaking, the planning area is the area (within the territorial jurisdiction) that a city planning commission thinks is going to be “city” at some reasonable future date (typically, 20-25 years henceforth). It is within that area that studies are conducted, and for which plans are prepared. It also typically defines the external circumference of the jurisdictional area where subdivision regulations are enforced. The map, along with a description of the boundaries, should be confirmed by the city council, and must be filed with the city clerk and with the county recorder.

Previous to the passage of Act 1053, A.C.A. 14-56-413 stated that the territorial jurisdiction of a city “shall include all land lying within five (5) miles of the corporate limits.” If the corporate limits of two (2) or more municipalities “are less than ten (10) miles apart, the limits of their respective territorial jurisdictions shall be a line equidistant between them, or as agreed on by the respective municipalities.”

The new Act (which revised 14-56-413), reduced the territorial jurisdiction of cities under 60,000 population to one (1) mile beyond the corporate limits (and to 2 miles for cities between 60,000 – 150,000). It retained the equidistant provision: “If the territorial limits of two (2) or more municipalities conflict, the limits of their respective territorial jurisdictions shall be a line equidistant between them, or as agreed on by the respective municipalities.”

Now, as before, however, the planning area boundary cannot legally extend beyond the statutorily established territorial jurisdiction line. Given these new provisions, it is our hope that new planning area maps, without conflict between neighboring communities, can be established. We are available for further assistance if needed.

ORDINANCE 2013-08

AN ORDINANCE TO APPROVE THE PLANNING AREA BOUNDARY AND CORRESPONDING MAP TO DESIGNATE THE TERRITORIAL JURISDICTION FOR WHICH THE PLANNING COMMISSION SHALL PREPARE PLANS, ORDINANCES AND REGULATIONS IN ACCORDANCE WITH ARKANSAS CODE ANNOTATED §14-56-413, AS AMENDED

WHEREAS, Arkansas law requires planning commissions to prepare a planning area map and description to designate the area within the city's territorial jurisdiction for which it prepares plans, ordinances and regulations; and

WHEREAS, Act 1053 of 2013 amended Ark. Code Ann. §14-56-413 to limit the jurisdictional area to one (1) mile beyond the corporate limits in municipalities having a population of eight thousand (8,000) persons or less; and

WHEREAS, the statute further provides that if the territorial limits of two (2) or more municipalities conflict, the limits of their respective territorial jurisdictions shall be a line equidistant between them, or as agreed on by the respective municipalities; and

WHEREAS, after due consideration, the Farmington Planning Commission has approved a new planning area and map; and

WHEREAS, it is the desire of the Farmington City Council to approve the new planning area and corresponding map by ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1: That the map entitled "City of Farmington Planning Area Boundary – 2013," which is attached hereto and made a part hereof, and the property

description, which have been approved by the Farmington Planning Commission, is hereby approved and adopted. The property description is described as follow, to-wit:

Those parts of Sections 14, 15, 16, 22, 23, 24, 25, 34, and 36 of T16N, R31W lying in the Farmington city limits; S3, T15N, R31W, less and except territory in the Prairie Grove city limits; all of S21, T16N, R31W lying south of Goose Creek; the E $\frac{3}{4}$ of S20, T16N, R31W lying south of Goose Creek; the NE $\frac{1}{4}$ of S29, T16N, R31W and the E $\frac{1}{2}$ of said S29; the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of S32, T16N, R31W; the NE $\frac{1}{4}$ of S33, T16N, R31W; the W $\frac{1}{4}$ of S1, T15N, R31W; the N $\frac{1}{4}$ of S10, and S11 of T15N, R31W; all of Sections 26, 27, 28, and 35 of T16N, R31W; and all of S2 T15N, R31W, less and except that portion lying in the corporate limits of Fayetteville; the unincorporated territory lying in the SW $\frac{1}{4}$ SW $\frac{1}{4}$ of S23, T16N, R29W; all in Washington County, Arkansas.

SECTION 2: That if the territorial limits of Farmington, Prairie Grove and Fayetteville conflict, the limits of their respective territorial jurisdictions shall be a line equidistant between them, or as agreed on by the respective municipalities.

SECTION 3: That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: That a description of the boundaries of the area shall be filed with the city clerk. This ordinance shall be filed of record in the Office of the Circuit Clerk and Ex-officio Recorder for Washington County, Arkansas. A copy of the file marked ordinance shall be forwarded to the City of Fayetteville, the City of Prairie Grove, and to the Washington County Planning Office.

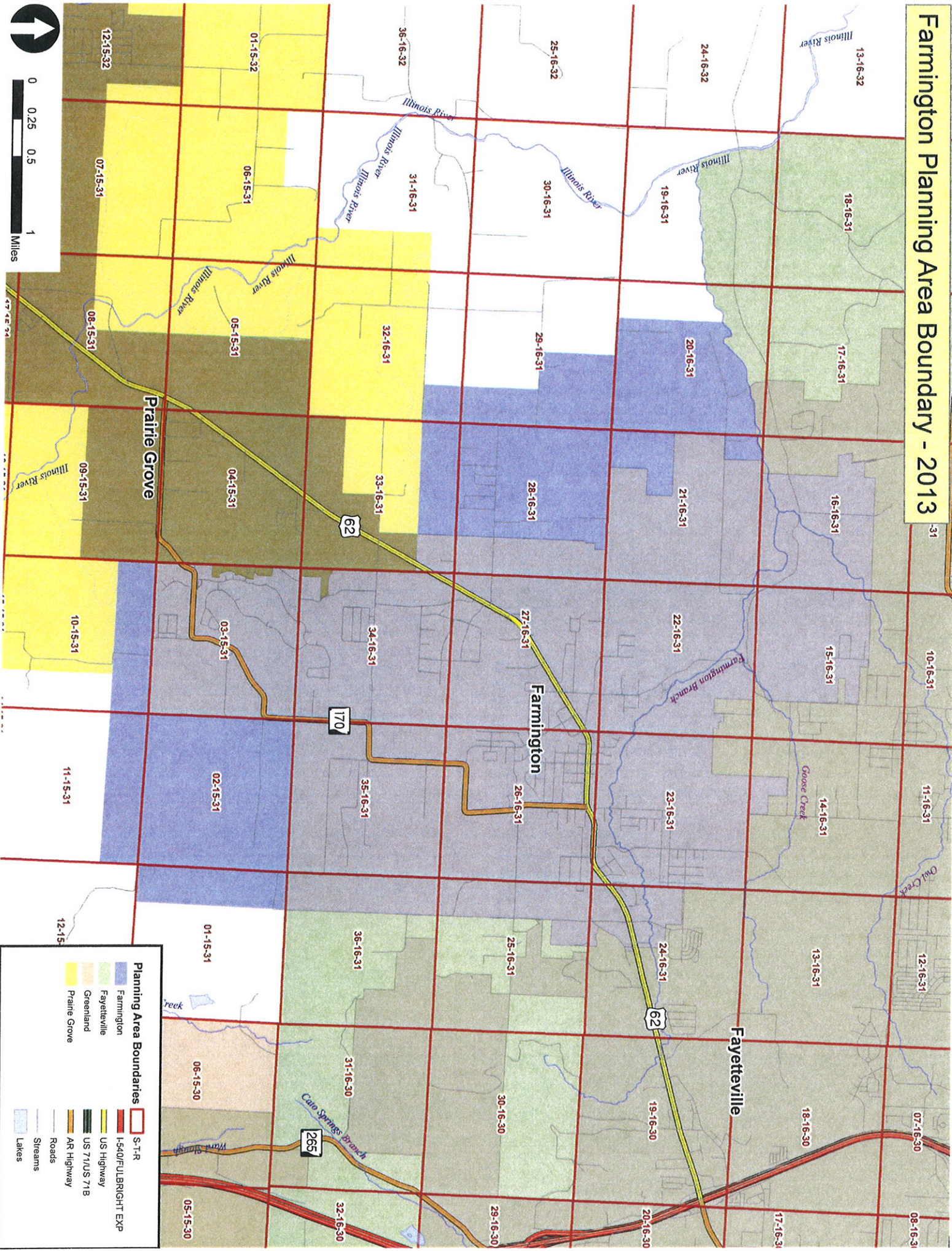
Passed and approved this 12th day of November, 2013.

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

Farmington Planning Area Boundary - 2013



Planning Area Boundaries

- Farmington
- Fayetteville
- Greenland
- Prairie Grove

Infrastructure

- S-T-R
- I-540/FULBRIGHT EXP
- US Highway
- US 71/US 71B
- AR Highway
- Roads
- Streams
- Lakes



354 W. Main Street
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479-267-3865
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City Business Manager Report November 2013 City Council Meeting

- ❖ Work on Casey's and Dominos has begun! We are looking forward to welcoming these new businesses to our city.
- ❖ Our input session on the regional trail plan went very well, lots of interested folks out there. Thanks to the Mayor and all the council members that participated.
- ❖ I attended the last two days of a four day leadership class at the University of Arkansas. Some of the topics that were covered include: developing capable people, evaluating performance and ethics in the work place. I really appreciate the opportunity to attend these type of conferences, it helps to solidify the practices I currently use and give me ideas for new ways to look at management.
- ❖ Diane Bryant and I attended the Arkansas Community Development Society's two day conference in Conway. One of the main topics that I learned was regarding the free assistance available to small businesses. I have passed some of the information I learned on to the Chamber Board and we are going to pursue hosting workshops for small businesses. Also Diane has been named to take Mary Ann Spears place on the quorum court, congratulate her next time you see her!
- ❖ The Planning Commission held a discussion of the sign ordinance at the end of their October meeting. All of the people in attendance at the original meeting were notified that this opportunity would take place. We had one interested citizen. We are looking forward to having a draft to present to the Planning Commission this month.
- ❖ The Christmas parade will be December 7, 2013; please put it on your calendar.
- ❖ The chamber board is beginning to plan for their spring banquet. Many of you attended last year, if you have input for the board regarding the banquet, please let me know.

Keep your eyes open to your mercies. The man who forgets to be thankful has fallen asleep in life.

~Robert Louis Stevenson



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department

Phone 479-267-3338
Fax 479-267-3302

October 2013 monthly report for Mayor and City Council

October was a just an average month for calls for the Fire department because we had 49 calls for service but still 18 less calls than last month. We have now preformed all of our yearly scheduled maintenance on all of our apparatus and all the pumps that we have on them. This is what we wait on each year to do in October because we do not have the funds in our budget till then.

The leaves are now changing and will soon be falling which starts the seasons for more fires occurring in all the area, but for right now we are having a normal month for fires but we are steadily climbing in our medical calls.

I have applied for several grants lately and had not been successful in some but I am waiting to hear from some more that I think are promising. The holidays are fast approaching and we are still trying to get our new firefighters trained but they are coming along good. Pete is still attending NWACC to get his EMT certification and he should finish in December sometime.

Thank you for your support;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Tickets Issued by Officer and Month for 2013

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Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Apple, Kevin	0	0	0	0	0	0	15	27	23	20	0	0	85
Belew, Justin	38	41	46	23	0	0	0	0	0	0	0	0	148
Bertorello, James	65	28	50	45	54	44	25	51	33	54	0	0	449
Catron, Joshua	0	0	1	0	0	12	43	43	40	20	0	0	159
Coker, Ira	28	27	27	20	15	15	20	19	9	34	0	0	214
Hubbard, Brian	0	0	0	0	21	0	1	0	4	9	0	0	35
Kimball, Geoffrey	74	89	63	53	58	49	43	71	32	13	0	0	545
Parrish, Chad	0	0	2	0	1	5	1	0	0	0	0	0	9
Redfern, William	0	0	7	0	1	0	0	0	0	0	0	0	8
Thompson, Michael	25	6	10	1	24	17	12	4	8	8	0	0	115
Wilbanks, Johnie	0	5	11	4	58	15	23	23	5	0	0	0	144
Totals:	230	196	217	146	232	157	183	238	154	158	0	0	1911

Farmington Police Dept.

Offenses for Month 11/2011 and 11/2012

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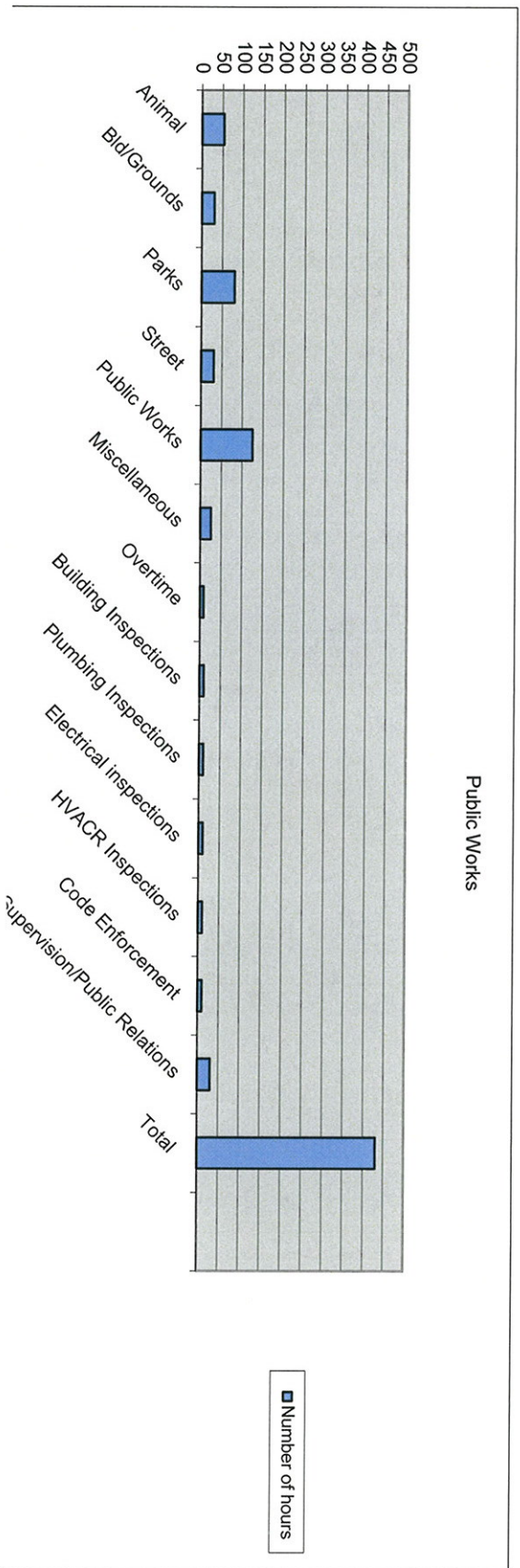
	<u>2011</u>	<u>2012</u>
AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER		
11-20-11	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
11-20-11	0	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
11-20-11	2	0
BATTERY - 3RD DEGREE / RECKLESSLY CAUSES INJURY		
11-20-11	1	0
Breaking or Entering/Vehicle		
11-20-11	4	1
BURGLARY, RESIDENTIAL		
11-20-11	2	4
CARELESS DRIVING		
11-20-11	1	0
CRIMINAL EPISODE		
11-20-11	1	0
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OVER \$1000 BUT \$5,000 OR LESS		
11-20-11	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
11-20-11	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
11-20-11	2	0
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR		
11-20-11	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
11-20-11	3	2
Drivers License Required		
11-20-11	1	0
DWI (UNLAWFUL ACT)		
11-20-11	2	0
DWI (UNLAWFUL ACT)		
11-20-11	2	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
11-20-11	0	1
Excess Speed		
11-20-11	2	1
Expired Tags		
11-20-11	1	0
FAILURE TO APPEAR		

	<u>2011</u>	<u>2012</u>
	4	9
FAILURE TO PAY FINES & COSTS		
	4	6
Failure to Register/No Vehicle License		
	2	0
Fictitious Tags		
	1	0
FORGERY		
	0	1
FRAUD - FINANCIAL IDENTITY		
	0	1
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM		
	1	1
INTERFERENCE WITH CUSTODY		
	0	1
Interference with Emergency Communication/1st dgree/disables communication		
	1	0
Left of Center		
	2	0
No Proof Insurance		
	2	0
No Proof of Ownership		
	1	0
POSSESSING INSTRUMENTS OF CRIME		
	3	3
POSSESSION OF A CONTROLLED SUBSTANCE - FELONY		
	1	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
	2	4
POSSESSION OF DRUG PARAPHERNALIA - FELONY		
	1	1
PUBLIC INTOXICATION - DRINKING IN PUBLIC		
	1	0
Rape		
	0	1
RAPE		
	0	1
RECKLESS DRIVING		
	1	0
Robbery - Aggravated		
	1	0
SEXUAL ASSAULT 2ND DEGREE		
	0	1
SEXUAL ASSAULT 2ND DEGREE / SEXUAL CONTACT / FORCIBLE COMPULSION		
	0	1

	<u>2011</u>	<u>2012</u>
SEXUAL ASSAULT 4TH DEGREE / SODOMY	1	0
SEXUAL INDECENCY WITH A CHILD	0	2
TERRORISTIC THREATENING/2nd Degree	0	1
THEFT \$1,000 OR LESS - ALL OTHERS	0	1
THEFT \$1,000 OR LESS - FROM BUILDING	3	4
THEFT \$1,000 OR LESS - FROM VEHICLE	4	3
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000	1	0
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM BUILDING	0	2
THEFT BY RECEIVING \$1,000 OR LESS	1	0
THEFT OF PROPERTY / ALL OTHER	1	4
VIOLATION OF A PROTECTION ORDER	0	3
VIOLATION OF OPEN CONTAINER	1	0
Totals:	68	63

Public Works Monthly Report For October 2013 By Man Hours

	Number of hours
Animal	60
Bld/Grounds	115
Parks	445
Street	180
Public Works	155
Miscellaneous	30
Overtime	0
Building Inspections	20
Plumbing Inspections	20
Electrical inspections	20
HVACR Inspections	20
Code Enforcement	5
Supervision/Public Relations	50
Total	1190



Farmington Public Library
October 2013 Statistics

Number of library cards issued:

32

Daily patron visits:

5548 door counter

10 adult book club

4 coupon club meeting

5 teen book club

160 children's story time

25 children's spooky story time

Number of patrons using the computers (approximately):

approx. 583

Number of hours on computers (approximately):

approx. 875

Total number of items checked out from the Farmington Public Library:

4778

October 2013
Expense Detail

Expenses

Books and Media

Baker and Taylor	\$2,392.31
Gale	\$130.94
Walmart	\$37.10
	\$2,560.35

Payroll

\$11,634.17

Postage

USPS	\$5.60
------	---------------

Programs

Sonic	\$15.00
Target	\$27.94
Wal-Mart	\$78.56
	\$121.50

Utilities

City of Fay. Water	\$77.89
Cox	\$124.95
PG Telco	\$71.78
Source Gas	\$39.34
SWEPCO	\$255.29
	\$569.25

Total Expenses

\$14,890.87

Revenue

Fines	\$479.65
Interest	\$4.38
Wash Co. Library	\$11,536.83

Total Revenue

\$12,020.86

October 2013
Expense Simple

Expenses

Books and Media	\$2,560.35
Payroll	\$11,634.17
Postage	\$5.60
Programs	\$121.50
Utilities	\$569.25
Total Expenses	\$14,890.87

Revenue

Fines	\$479.65
Interest	\$4.38
Wash. Co. Library	\$11,536.83
Total Revenue	\$12,020.86

PLANNING COMMISSION MINUTES

September 23, 2013

1. ROLL CALL:

PRESENT

Bahn
Harris
Schader
Clary
Horne
Mann
Wilson

ABSENT

Hutcherson

2. APPROVAL OF MINUTES: The Minutes for August 26, 2013 were approved by a unanimous vote.

3. COMMENTS FROM CITIZENS: NONE

4. PUBLIC HEARING

- A. Renewal of Conditional Use Request-renewal of 62 Hwy. Gun & Pawn

Property owned by: Wallace Andrade (leased by Lee D. Dancer)

Property Location: 233 E. Main Ste. 18

Presented by: Lee Dancer

Lee Dancer was present. The City received some complaints when items were parked on grass. Lee immediately fixed it and removed them when notified.

No public comments and business is doing well.

The Commission voted unanimously to approve Mr. Dancer's request.

- B. Conditional Use on Appeal Request - Home Daycare

Property owned by: Richard Allen

Property Location: 11153 Frisco

Presented by: Kristin Allison

Ms. Allison nor anyone else was in attendance to present; therefore, the Commission voted unanimously to deny.

5. Resolution: Planning Area Boundary Description and Map Approval

Planning Commission voted to table so Melissa can investigate. Schader Made motion to table and Wilson 2nd. Commission voted unanimously to table.

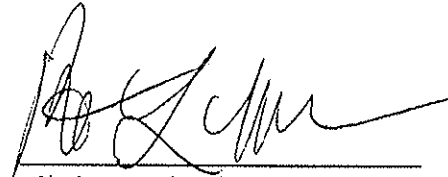
Robert and Melissa pointed out a Sign Committee has been formed and will Meet September 30th to look at ordinances.

Harris made a Motion to Adjourn and was 2nd by Schader.

A work session was scheduled for October 21st.



Secretary, Planning Commission



Chairman, Planning Commission